

DISTRICT HORTICULTURE OFFICE, GARHWA (JHARKHAND)

NOTICE INVITING TENDER (NIT)

Sealed tenders are invited under **Open Tender** system from eligible and experienced agencies/firms for:

“Development and Management of Hi-Tech Government Nursery in Garhwa District, Jharkhand”

1. TENDER SUMMARY (FIRST PAGE TABLE)

Particulars	Details
Tender No.	DHO/Garhwa/Hi-Tech Nursery/2025-26
Name of Work	Development & Management of Hi-Tech Government Nursery
Department	District Horticulture Office, Garhwa
Mode of Tender	Open Tender
Estimated Project Cost	₹46,50,000/- (Inclusive of all taxes)
Earnest Money Deposit (EMD)	₹93,000/- (2%)
Performance Security	5% of Contract Value
Tender Validity	90 days
Contract Period	12 Months
Location	Garhwa District, Jharkhand
Tender Issuing Authority	District Horticulture Officer, Garhwa

2. BACKGROUND OF THE PROJECT

The District Horticulture Department, Garhwa proposes to establish and operate a **Hi-Tech Government Nursery** under the **Aspirational District Programme (Agriculture & Water Resources Sector)** to ensure availability of quality planting material, promote fruit crops, and enhance farmers' income.

The nursery shall adopt modern propagation techniques including shade-net houses, polyhouses, solar irrigation, scientific potting, IPM/INM practices, and trained manpower.



3. SCOPE OF WORK

The successful bidder shall be responsible for **Development as well as Management** of the nursery, including:

A. Infrastructure Development

- Construction of Pack House
- Shade Net House
- Poly House
- Internal pathways, fencing, water channels

B. Irrigation System

- Deep bore well
- Solar pump (2 HP)
- Water storage & distribution channel

C. Nursery Establishment

- Pot trays, pots, polybags, cocopeat
- Mother plants, seeds
- Raising of seedlings and saplings

D. Nursery Operations

- Daily operations & maintenance
- INM & IPM practices
- Labour deployment
- Record keeping & reporting

E. Revenue Generation

- Production of minimum **50,000 quality saplings per year**
- Sale through government-approved rates

4. ELIGIBILITY CRITERIA

The bidder must:

1. Be registered firm/company/SHG/FPO/NGO
2. Have **minimum 3 years' experience** in nursery/horticulture/agriculture projects
3. Have completed **at least one similar project** worth ₹25 lakh or more in govt department.
4. Have valid:



- GST Registration
 - PAN
 - Income Tax Returns (last 3 years)
5. Submit **non-blacklisting notarised Affidavit** on ₹100 non-judicial stamp
6. Local bidders/MSMEs shall be given preference as per **Jharkhand Procurement Policy-2014**
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5. EARNEST MONEY DEPOSIT (EMD)

- EMD of ₹93,000/- in the form of DD/Bank Guarantee in favour of **District Horticulture Officer, Garhwa**
 - Exemptions to MSMEs as per state rules
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6. BID SUBMISSION SYSTEM

Two-Bid System:

1. **Technical Bid**
2. **Financial Bid**

Both bids to be submitted in **separate sealed envelopes**, duly superscribed.

8. TECHNICAL BID – DOCUMENTS TO BE SUBMITTED

- Covering Letter
 - Firm Registration Certificate
 - Experience Certificates
 - Work Completion Certificates
 - Technical Approach & Methodology
 - Manpower Deployment Plan
 - Notarised Affidavit (Non-Blacklisting)
 - GST, PAN
 - ITR and Audit Report (2021-22,2022-23,2023-24)
 - EMD Proof
 - GST 3B November
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9. FINANCIAL BID

- BOQ to be quoted **inclusive of all taxes**
- Conditional bids shall be rejected

MARKING & EVALUATION DOCUMENT

(QCBS – QUALITY CUM COST BASED SELECTION)

Total Marks: 100

STAGE-1: TECHNICAL EVALUATION (40 MARKS)

Criteria	Max Marks
Experience in Nursery/Horticulture Projects	10
Infrastructure & Technical Capacity	8
Manpower & Expertise	5
Methodology & Work Plan	7
Financial Capacity (ITR and Audit Report of Last Three consecutive financial year)	5
Local office address and infrastructure	5
Total	40

Minimum qualifying marks: 25/40

STAGE-2: FINANCIAL EVALUATION (40 MARKS)

Formula:

Financial Score = (Lowest Bid / Bidder's Quote) × 30

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STAGE-3: PRESENTATION / INTERVIEW (30 MARKS)

Parameters	Marks
Understanding of Project	10
Sustainability & Revenue Model	10
Innovation & Risk Management	10
Total	30

FINAL SELECTION – QCBS METHOD

Component	Weightage
Technical + Presentation (Quality)	50%
Financial (Cost)	50%

Final Score = (Quality Score × 0.50) + (Financial Score × 0.50)

Highest scorer shall be selected.

10. PAYMENT TERMS

- Payment shall be made in stages based on physical progress and verification.
 - Final payment after successful completion & handover.
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11. TERMINATION & PENALTY

- Delay penalty @0.5% per week (max 10%).
 - Contract may be terminated for non-performance.
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12. DISPUTE RESOLUTION

- Subject to jurisdiction of **Garhwa District Courts**
 - Decision of District Collector shall be final
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13. AUTHORITY

Issued with approval of competent authority.

District Horticulture Officer

Garhwa, Jharkhand

(Seal & Signature)

ANNEXURE – I

TECHNICAL SPECIFICATIONS & SCOPE (DETAILED)

Sl. No.	Component	Technical Specifications
1	Pack House	RCC structure with grading table, washing unit, storage area
2	Shade Net House	UV stabilized shade net (50–75%), GI structure
3	Poly House	Naturally ventilated polyhouse, 200 micron UV film
4	Irrigation	Deep bore + Solar Pump (2 HP) with distribution channels
5	Potting System	Pro-trays, polybags, pots, cocopeat, vermiculite
6	Planting Material	Certified seeds, mother plants, fruit saplings
7	INM/IPM	Bio-fertilizers, organic inputs, pest traps
8	Nursery Tools	Sprayers, pruning tools, wheel barrows
9	Power Supply	Solar based system
10	Record System	Digital & manual nursery registers

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ANNEXURE – II

BILL OF QUANTITIES (BOQ) / FINANCIAL BID

(To be submitted in separate sealed envelope)

Sl. No.	Description	Unit	Quantity	Rate (₹)	Amount (₹)
1	Infrastructure Development (Packhouse, Shade Net, Polyhouse)	L.S	1		
2	Deep Bore with Solar Pump (2 HP) & Channel	L.S	1		
3	Potting Materials (Trays, Pots, Cocopeat)	L.S	1		
4	Planting Materials & Inputs	L.S	1		
5	Furniture & Nursery Tools	L.S	1		
6	Miscellaneous & Contingency	L.S	1		
Total (Inclusive of all Taxes)					

Note:

- Rates must be inclusive of GST & all taxes
 - Conditional BOQ will be rejected
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ANNEXURE – III

FORMAT FOR TECHNICAL BID COVERING LETTER

To

The District Horticulture Officer

Garhwa, Jharkhand

Subject: Technical Bid for Development & Management of Hi-Tech Government Nursery

Sir,

We hereby submit our Technical Bid along with all required documents for the above work.

We agree to all terms and conditions of the tender document.

Authorized Signatory

Name:

Designation:

Firm Seal:



ANNEXURE – IV

NON-BLACKLISTING AFFIDAVIT (₹100 STAMP)

AFFIDAVIT

I, _____, Proprietor/Director of M/s _____,

do hereby solemnly affirm that:

1. Our firm has not been blacklisted or debarred by any Central/State Govt. department.
2. No vigilance or criminal case is pending against our firm.
3. Information provided is true and correct.

If found false, the tender may be rejected and action taken.

Place:

Date:

Deponent Signature

Seal

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ANNEXURE – V

FORMAT FOR EXPERIENCE CERTIFICATE

Sl. No.	Name of Work	Client Dept.	Cost (₹)	Completion Year
1				
2				

(Attach completion certificate)

Handwritten mark

ANNEXURE – VI

MANPOWER DEPLOYMENT FORMAT

Sl. No.	Position	Qualification Experience
1	Nursery Manager	
2	Supervisor	
3	Skilled Labour	
4	Unskilled Labour	

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ANNEXURE – VII

PRESENTATION EVALUATION SCORE SHEET

Criteria	Max Marks	Marks Awarded
Understanding of Project	10	
Sustainability & Revenue	10	
Innovation & Risk Plan	10	
Total	30	

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ANNEXURE – VIII

BANK DETAILS FORMAT

Particular Details

Account Name

Bank Name

Branch

Account Number

IFSC

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ANNEXURE – IX

DECLARATION BY BIDDER

We declare that we have examined all tender conditions and agree fully.

Signature:

Name:

Firm Seal:

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02.04.26

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